



## AUCTION PROCUREMENT FORM

### DONOR INFORMATION

Business Name \_\_\_\_\_ Phone Number (\_\_\_\_\_) \_\_\_\_\_  
 Contact Person \_\_\_\_\_ E-mail \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

### AUCTION ITEM INFORMATION

Fair Market Retail Value (*required*) \$ \_\_\_\_\_

Item Description for Website \_\_\_\_\_

Restrictions (if any) \_\_\_\_\_

Expiration Date \_\_\_\_\_

Date Restrictions \_\_\_\_\_

Max. People \_\_\_\_\_

Other \_\_\_\_\_

Note: Placement in the silent or live auction by committee.  
 No items with reserve price. No items on consignment.  
 If expiration date is applicable but not stated, then expiration date will be one year from date of auction.

- Tangible/Physical Item
  - Item delivered with Procurement Form
  - Item will be delivered later \_\_\_\_/\_\_\_\_/\_\_\_\_
  - Item is part of a package
- Intangible Item/Gift Certificate
  - Gift Certificate included with this form
  - Gift Certificate will be delivered later \_\_\_\_/\_\_\_\_/\_\_\_\_
  - Auction Committee will create certificate

### Haring Center Representative Contact Information

Name \_\_\_\_\_  
 Phone Number (\_\_\_\_\_) \_\_\_\_\_  
 E-mail \_\_\_\_\_

University of Washington Box 357925, Seattle, WA 98195

Tax Id# 94-3079432

Contact: Noam Soker, [nsoker@uw.edu](mailto:nsoker@uw.edu)

Complete the form online at <https://uweeu.ejoinme.org/2022HCAuctionItemDonation>



College of Education

[haringcenter.org](http://haringcenter.org)